



**MEETING MINUTES FOR THE REGULAR MEETING & PUBLIC HEARING
OF THE THATCHER TOWN COUNCIL
June 15, 2024**

Councilmembers present: Mayor Bryce, Vice Mayor Howard, Councilwoman Smith, Councilman Welker, Councilman Vining, Councilman Carlton, Councilman McEuen

Staff present: Town Manager Heath Brown, Town Attorney Matt Clifford, Police Chief Glen Orr, Fire Chief Steve Curtis, Procurement Officer Gary Allred, Staff member Rachel Nicholas

Staff member absent: Engineer Tom Palmer

Visitors: David Bell, Kathy Grimes, John Howard and Josh Benson and family

Welcome and Call Meeting to Order at 6:30 p.m. by Mayor Bryce and he stated that this is a public meeting of the Thatcher Town Council. He stated that we do have a quorum.

Pledge of Allegiance led by Councilmember Welker.

AGENDA

1. PUBLIC HEARING:

A. none

2. OPEN CALL TO THE PUBLIC: none

3. PUBLIC APPEARANCES:

A. Kathy Grimes - Substance Abuse Coalition

Kathy wished to thank the Town of Thatcher and staff for all of the work and support with the Family Movie Night Out event. It was a great success and is growing each year.

4. CONSENT AGENDA: Action Item

- A. Approve Minutes of the May 20, 2024, Regular Council Meeting.
- B. Planning and Zoning Monthly Report.
- C. Police Monthly Report.
- D. Approval of Invoices.
- E. Financial Reports.

Councilmember Smith made a motion to approve the Consent Agenda and seconded by Vice Mayor Howard. Motion carried unanimously.

5. OLD BUSINESS: None

6. NEW BUSINESS: Discussion, consideration, and possible action

A. 2024/2025 Town of Thatcher Final Budget

Manager Brown stated there would be no changes to the final budget as previously approved in the preliminary budget.

Councilmember Carlton made a motion to approve the Town of Thatcher 2024/25 Final Budget and seconded by Councilmember Smith. Motion carried unanimously.

B. Department Budgets – Fund Transfers for Parks, Police & Sanitation.

Mr. Brown stated that during previous yearly audits one of the findings that has occurred multiple times is individual departments going over budget. In an attempt to help remedy this in the upcoming audit, Mr. Brown is proposing that we transfer funds for the following departments to offset the budget items that have gone over budget. A detailed description of each department and the reason they are currently over budget was presented including an estimated amount of funds to be transferred. Departments under discussion are Parks, Police and the Sanitation budgets.

Councilmember Carlton made a motion to approve the transfer of \$65,000 from contingency to the Parks, \$75,000 from contingency to the Police Department and \$35,000 from contingency to the Sanitation department budgets and seconded by Councilmember Welker. Motion carried unanimously.

C. Pavement Project Schedule, Allred Lane Project Funding, HURF Fund

Mr. Brown gave an update on the paving project schedule. CKC has informed the Town that they will not be able to begin the paving project until mid-July, which will push the project into the next fiscal year. CKC has started lowering manholes in preparation for milling but is unable to complete the project by the proposed date in the initial bid. The Allred Lane project was exchanged for the 8th St realignment project but was more expensive. Mr. Brown stated that he would be paying a portion of the Allred Lane project with the available HURF funds. CKC has agreed to pave Allred Lane as soon as the project is ready for pavement.

D. Thatcher Unified School District/Town of Thatcher IGA

Mr. Brown explained that this IGA has not been changed from the previous IGA with TUSD. The agreed amount of \$50,000 will be paid to the town from the school district which is half of the salary for the resource officer and all other terms in the IGA remain the same as well. Chief Orr stated that the school is great to work with in regard to allowing the resource officer to pick up shifts with the police department as needed, which is a benefit to both the town and the officer.

Vice Mayor Howard made a motion to approve Agreement 24-25 with TUSD and seconded by Councilmember Smith. Motion carried unanimously

E. Thatcher Unified School District/Town of Thatcher Facility Use Agreement

Mr. Brown explained that this IGA is also identical to the previous agreement in which the Town will pay for the use of TUSD facilities but will also receive credit for the school's use of town facilities. TUSD and the Town work well together in accommodating all of the community sports program. Mayor Bryce asked what the previous invoice amount for the use of the school facilities was in total and Mr. Brown said it was around \$8,000, which is lower than the estimated cost quoted by the school.

Councilmember McEuen made a motion to approve the Town of Thatcher and Thatcher Schools Facility Use Agreement and seconded by Vice Mayor Howard. Motion carried unanimously

7. INFORMATIONAL ITEMS:

A. Town Manager's Report

- PUBLIC WORKS DEPARTMENT- ALLRED LANE
Updates on Allred Lane were mentioned previously. The Daley Estates Park project is completed, and the extra grass looks great.
- 4th OF JULY UPDATE
The flyers are ready to be posted. Everything is on schedule for the parade and pancake breakfast.
- 8TH STREET RECONSTRUCTION UPDATE
No issues, things moving ahead

- **FINANCIAL SUMMARY**

GENERAL FUND		SEWER FUND		ELECTRIC FUND	
TOWN TAXES	\$538,599	SEWER REVENUE	\$37,569	ELECTRIC REVENUE	\$381,296
SHARED REVENUE	\$244,939	SEWER EXPENDITURES	\$37,555	ELECTRIC EXPENDITURE	\$271,752
OTHER REVENUES	\$100,609	SEWER NET	\$14	ELECTRIC NET	\$109,543
TOTAL REVENUE	\$884,146	SANITATION FUND			
TOTAL EXPENDITURES	\$457,826	SANITATION REVENUE	\$33,819		
GENERAL FUND NET	\$426,321	SANITATION EXPENDITURE	\$13,597		
		SANITATION NET	\$20,222		

- **POLICE DEPARTMENT**

Chief Orr announced the K9 is a great asset to the community. Also, the department will be partnering with the Safford Police to host the Teen Academy and next year the Citizen Academy. An update on the hiring process, there is one lateral officer that has applied for the open position.

- **FIRE DEPARTMENT**

Chief Curtis stated gave an update on the most recent house fire on Reay Lane. The house was a total loss but there were no major injuries to the home occupants or to the fire fighters on scene and both the Pima and Safford Fire departments were a great help in assisting with this fire, along with the Thatcher Police Department and their help with some traffic control. Mayor Bryce expressed his thanks to the fire department and for all their hard work.

B. Council Reports

8. FUTURE AGENDA ITEMS & POTENTIAL QUORUM'S none

9. EXECUTIVE SESSION

At 7:20 p.m. Councilmember Smith made a motion to go into Executive Session and seconded by Councilmember Carlton. Motion carried unanimously.

At 8:40 p.m. Mayor Bryce made a motion to exit the Executive Session and return to Regular Session. Motion carried unanimously.

10. ADJOURNMENT

Mayor Bryce adjourned the meeting at 8:41 p.m.

APPROVED:

Heath Brown, Town Manager

Randy Bryce, Mayor

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Town Council of the Town of Thatcher held on this 17th day of June. I further certify that the meeting was duly called and held and that a quorum was present.

Annie Reidhead, Deputy Clerk